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## Grant Guidelines

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### **THE FANSLER FOUNDATION IS MOST INTERESTED IN PROVIDING GRANTS TO ORGANIZATIONS THAT:**

- Directly benefit developmentally challenged or socioeconomically disadvantaged children that are infant through eighteen years of age.
- Have goals and objectives that are clearly stated.
- Have a broad base of funding support.
- Have demonstrated the ability to respond to the needs of specific groups of children in a manner that yields measurable results.
- Must operate in the Fresno, Kings, Tulare, Merced, Madera, or Mariposa Counties.

### **LETTER OF INTENT**

Your Letter of Intent should address each of the nine (9) points listed in the outline below.

Should not exceed **three (3) typewritten pages**.

Must be **delivered to the Foundation office by 5:00 p.m. on the 31st of March** to be eligible. No extensions beyond the filing deadline will be accepted.

**Applicants will be contacted by the 31st of July** in regards to the status of their application.

The annual **grants will fund by the 31st of October**.

Your grant proposal must be submitted with a **cover letter on stationery signed by a senior management official**. Do not attach materials other than those requested. Individually clip copies. Do not staple. Do not include binders or covers.

**Please submit one (1) original copy, plus six (6) additional copies including all attachments. Seven (7) copies total of the following:**

### **NINE (9) POINTS IN OUTLINE**

#### **ORGANIZATION INFORMATION**

1. A brief statement of the organization's mission and goals.
2. A brief description of the organization's current programs and activities.
3. A brief self-assessment of the organization's status as a community-based or a community-serving organization.

#### **PURPOSE OF FUNDS BEING SOUGHT**

4. A concise description of the program or service for which the organization is seeking funds.
5. A brief statement describing the need the program or service will address and the population the program or service will impact.
6. A brief statement on the desired outcomes of this program or service and how these will be measured.

#### **ANTICIPATED GRANT REQUEST**

7. A brief statement indicating how much funding you intend to request.
8. A brief statement indicating how the funds will be used, e.g., Salaries? Equipment? Facilities? Participant stipends? Meals? Training?
9. A list of donors covering the past twelve (12) months of funding support.

#### **ATTACHMENTS**

- A. Copy of IRS 501 (c)[3] verification or tax exempt certificate.
- B. Estimated budget for funds requested, and if different, budget outlining total cost of the specified program or service.
- C. Current agency/organization budget or revenue/expenditure statement.
- D. Recent annual report, brochure or other material describing your organization and its work.

#### **CONDITIONS OF ACCEPTING**

**Conditions in accepting a grant from the Fansler Foundation will be:**

- **A final accounting (itemized income and expense statement) of how the funds were used must be submitted no later than October 1 of the following year.**
- **A simple narrative description of any accomplishments of the program.**
- **Copies of any media coverage of the project.**
- **Grant year must be identified in the final accounting.**

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## **Fansler Foundation**

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